

**2008 COORDINATED PUBLIC TRANSIT/HUMAN
SERVICES TRANSPORTATION PLAN
FOR
DOOR COUNTY**

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INTRODUCTION

Coordinated Public Transit-Human Services Transportation Plan Requirement

The human services transportation provisions of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act – a Legacy for Users (SAFETEA-LU) aim to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that communities coordinate transportation resources provided through multiple federal programs (please see Appendix A for federal and state transportation program descriptions).

Coordination will enhance transportation access, minimize duplication of services, and facilitate the most appropriate cost effective transportation possible with available resources. To express these goals, the county is now required to publish a locally developed Coordinated Public Transit-Human Services Transportation Plan.

Furthermore, SAFETEA-LU requires that the county Coordinated Public Transit-Human Services Transportation Plan identify an approved program of projects prior to distribution of funds from Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom Program).

Door, County has utilized all three programs to provide for and coordinate transportation services in the County.

Coordinated Plan Guidance

SAFETEA-LU stipulates that Section 5310, JARC and New freedom projects competitively selected for funding shall be derived from a coordinated plan that minimally includes the following elements at a level consistent with available resources and the complexity of the local institutional environment:

- 1) An assessment (*inventory*) of available services that identifies current transportation providers (*public, private, and non-profit*);
- 2) An assessment of transportation needs for individuals with disabilities, older adults, and people with low incomes. This assessment can be based on the experiences and perceptions of the planning partners or on more sophisticated data collection efforts, and gaps in service (Note: If a community does not intend to seek funding for a particular program (Section 5310, JARC, or New Freedom), then the community is not required to include an assessment of the targeted population in its coordinated plan);
- 3) Strategies, activities and/or projects to address the identified gaps between current services and needs, as well as opportunities to improve efficiencies in service delivery;
- 4) Priorities for implementation based on resources (from multiple program sources), time, and feasibility for implementing specific strategies and/or activities identified.

SAFETEA-LU requires that the coordinated plan be developed through a process that includes representatives of public, private, and non-profit transportation and human services providers, and participation by members of the public. In the section Participation in the Coordinated Public Transit-Human Services Transportation Planning Process, an outline of who should participate in the process and adequate outreach to obtain involvement in the process is defined. In addition,

definitions of transportation partners, stakeholders, human service partners, non-profit service providers, etc. is also listed.

Flexibility and variability in the process is described in the section Local Flexibility in the Development of a Local Coordinated Public Transit-Human Services Transportation. Plans will reflect the availability of resources and the existence of populations served under these programs. A rural community may develop its plans based on perceived needs emerging from the collaboration of the planning partners, whereas a large urbanized community may use existing data sources to conduct a more formal analysis to define service gaps and identify strategies for addressing the gaps.

In addition, the Wisconsin Department of Transportation (WisDOT) has recommended the following nine items be included in the plan. They include:

1. County Meeting Invitation List
2. County Meeting Participant List
3. Copy of the newspaper Notice of the Meeting
4. County Meeting Flyer
5. County Meeting Record
6. County Inventory of Transportation Programs and Services
7. County Coordination & Assessment Action Plan
8. County List of Approved Projects for Section 5310, 5316, and 5317

All of the aforementioned items are included in this plan and all required actions have been taken.

Participation Process

SAFETEA-LU requires that the *Coordinated Public Transit-Human Service Transportation Plan* be developed through a local process that includes representatives from public and private transportation providers, human service agencies, interested parties, and the general public.

The Wisconsin Department of Transportation (WisDOT) has developed a county meeting process to comply with this requirement. The Regional Transportation Planners for the state's Regional Planning Commission's (RPC's) were chosen to coordinate the project, conduct meetings, and write the final report. The RPC planners were chosen because they are currently responsible for reviewing federal and state program applications, need to be aware and knowledgeable of transit programs and funding streams in each county, and are an independent and objective entity.

The RPC planner with the assistance of Door County developed a list of potential representatives using WisDOT-endorsed guidelines and invited them to participate in the county meeting (see Appendix B for a copy of the letter requesting participation, Appendix C for a list of the Door meeting invitees, Appendix D for a copy of the Door County meeting agenda, and Appendix E for a copy of the Door County meeting flyer).

Meeting Record

The public transit/human services transportation coordination meeting for Door County was held on August 21, 2008 in the City of Sturgeon Bay. The meeting participants are listed in the following, Table 1:

Table 1: Door County Meeting Participants List

Name	Representing
Roger Tepe	Director, Door County Social Services
Pam Busch	Door County Transportation Mobility Manager
Jim Lambert	Volunteer Driver - American Red Cross
Amy Kohnle	United Way
Sue DeKolver	Family Center of Door County
Jennifer Nelson	American Red Cross
Shireen Dachelet	American Red Cross
Barb Graul	LWV
Will Oakley	United Way of Door County
Beverly Knutson	Door County Senior Resource Center
Frank Maxwell	Pastor - Washington Island
Paul Kok	Sunshine House, Inc.
Diane Fardig	1st Baptist Church of Sister Bay/Ephriam
Carol Keller	Interested Citizen
Sandi Blevins	Neighbor-to-Neighbor
D. MarNeil	Interested Citizen
Christy Wisniewski	Memory Care/Family Center
Cindy Weber	Door County YMCA

ASSESSMENT OF TARGET POPULATION

Door County utilizes 2000 Census data, Wisconsin Department of Transportation and the Wisconsin Department of Administration population estimates and projections to assess the target population and determine gaps in service.

Table 2: Census and DOA Population Projections, Door County,

County	1970 Census Population	1980 Census Population	1990 Census	2000 Census	2000 DOA Projection	2005 DOA Projection	2010 DOA Projection	2015 DOA Projection	2020 DOA Projection
Door	20,106	25,029	25,690	27,961	26,821	26,967	27,101	27,070	26,689
State of Wisconsin	4,417,731	4,705,642	4,891,769	5,363,715	5,287,825	5,409,536	5,512,313	5,603,528	5,676,793

2000 Census of the Population, and, Wisconsin Department of Administration 2005 Population Projections, 2006.

Table 3: Elderly and Disabled Population Estimates, Door, County, 2008

County	Elderly Ambulatory	Elderly Disabled	Non-Elderly Disabled	Total Elderly and Disabled Population
Door	4,388	1,237	560	6,185
Wisconsin	571,371	166,718	114,768	852,856

Wisconsin Department of Transportation, Section 85.21 Aid Application, 2008

Additionally, in 2008, a survey was conducted that assessed transportation needs and gaps in service for Door County. Excerpts from the final survey report follow:

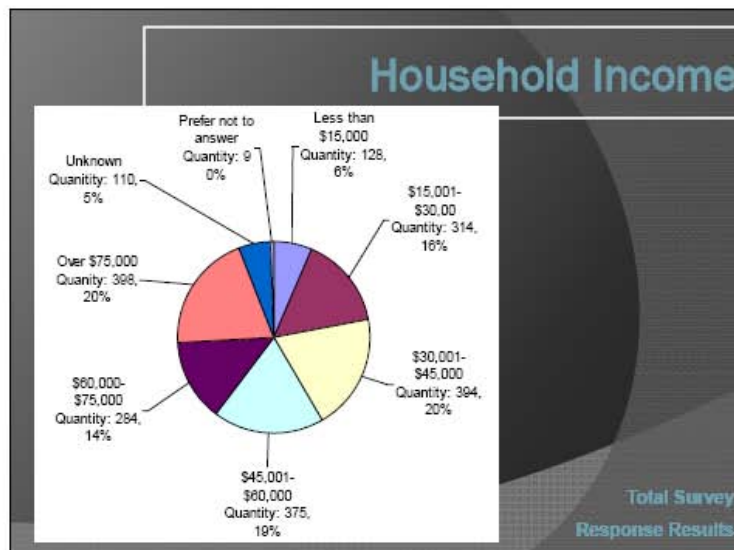
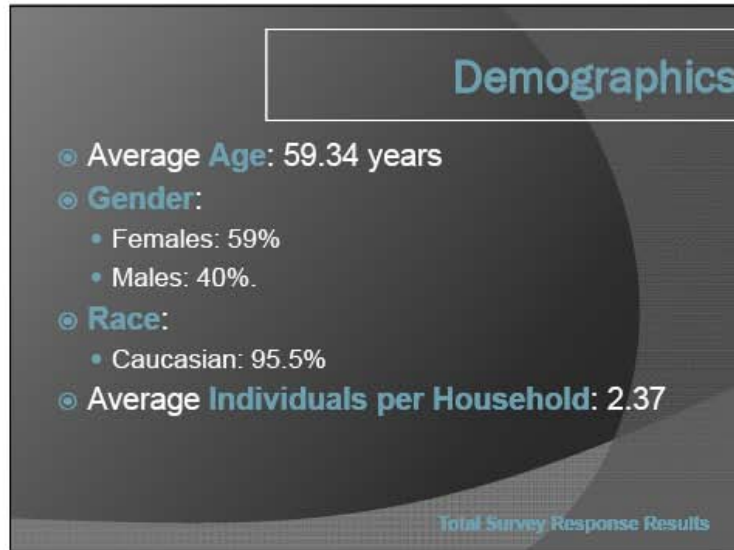
Presented by:
Ashley Krouth
Jen Schanen

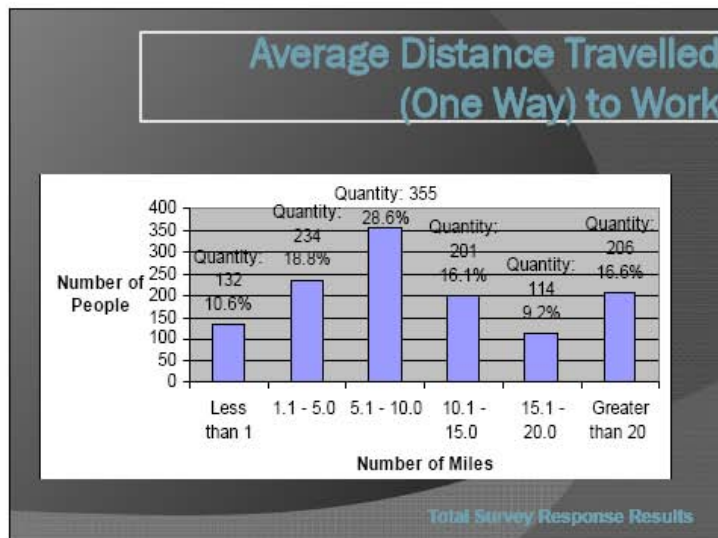
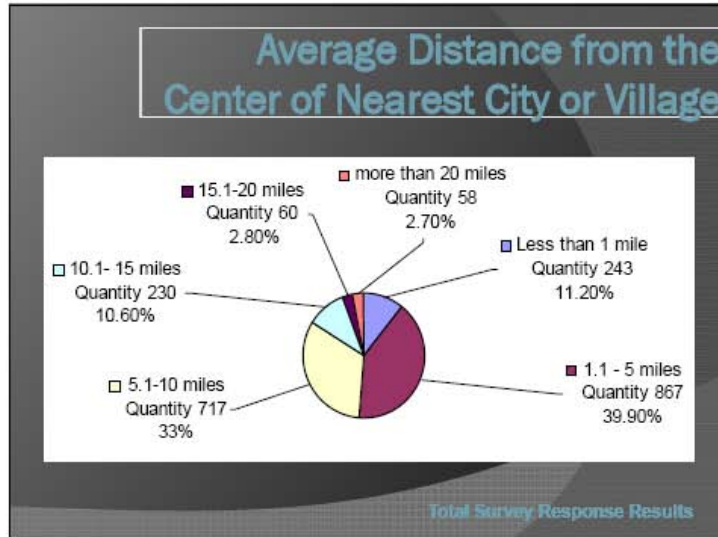
Door County Transportation: Total Survey Response Results

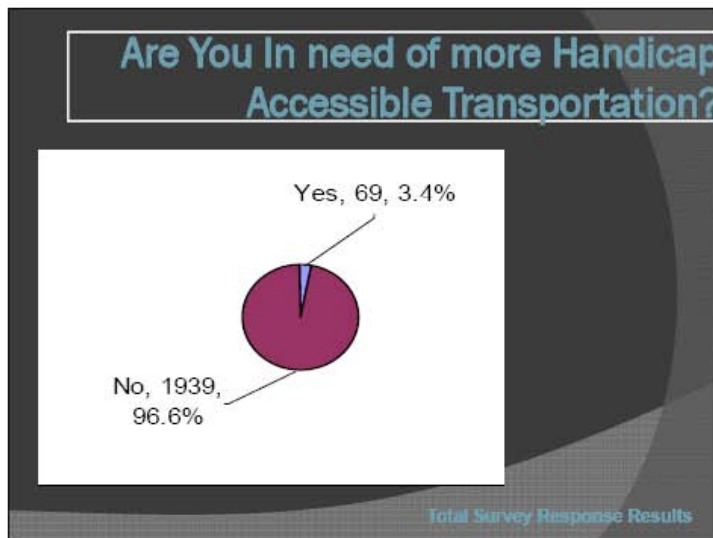
Methodology

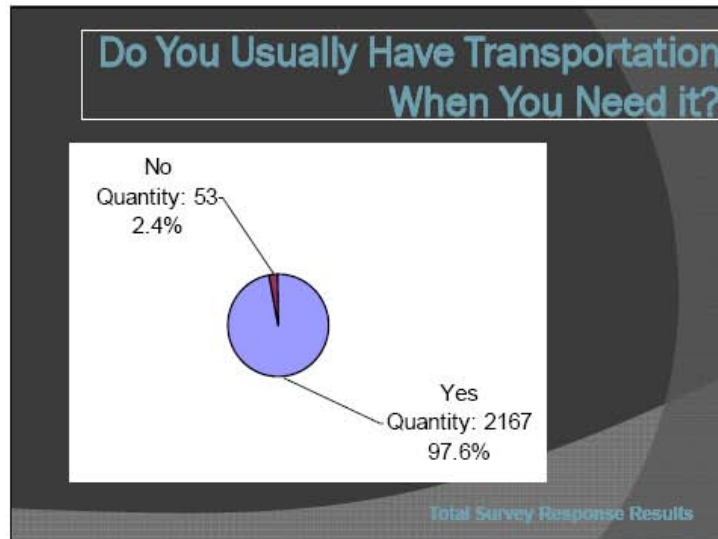
- What?
 - Mail **survey**
 - Sent out in pre-addressed envelopes with pre-paid return envelopes enclosed
- How many?
 - Anticipated a 20% return rate
 - Sent **13,000** mail surveys to best represent the adult population (age 18+) of Door County
- Who?
 - Randomized list of **registered voters** was obtained from Sunshine House
 - **2,276 surveys** were returned and analyzed

Total Survey Response Results

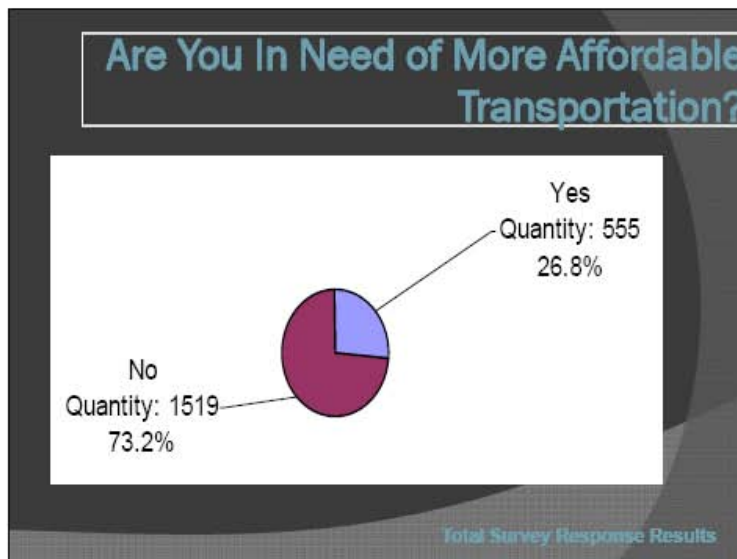









- ### How is this Need Presently Met?
- Personal Vehicles
 - Family and Friends



User's Opinions of Current Transportation Options


- We believe that the user's opinions reflect those of the Door County Transportation Consortium.
- Transportation is not affordable, available, or accessible.

Total Survey Response Results

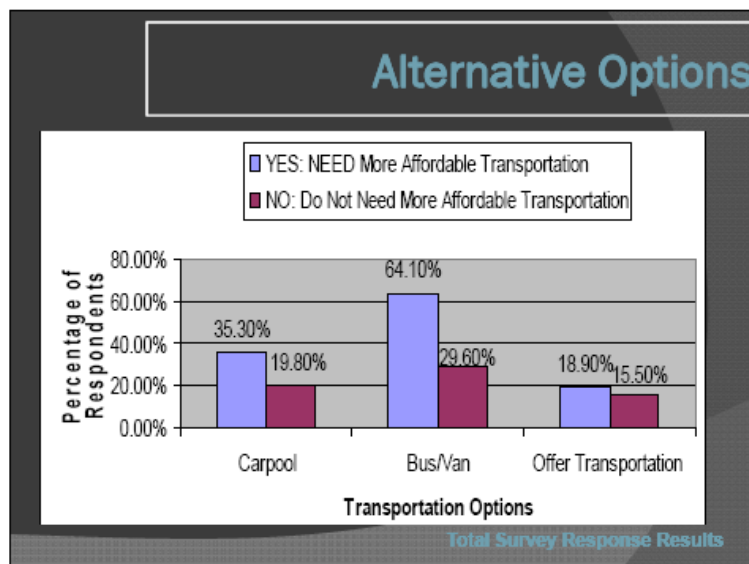
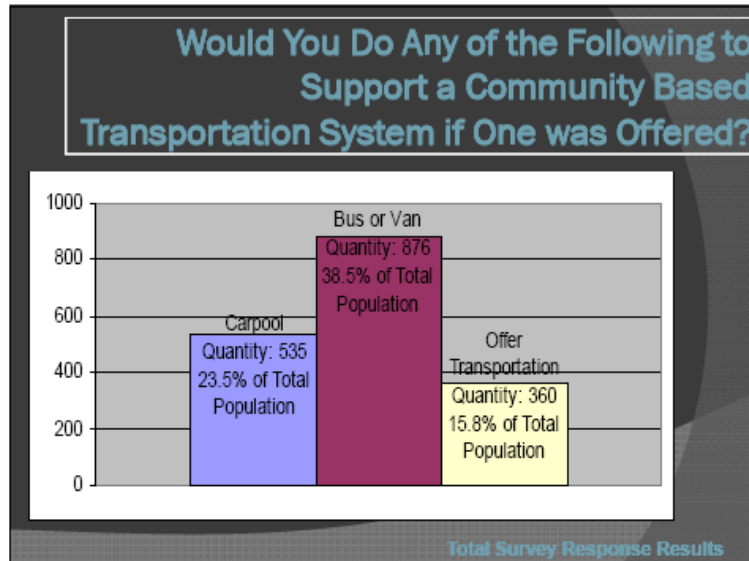


Student Recommendations

- Creating either a bus or van system
 - 1. Within Door County
 - 2. Between Door County and Green Bay



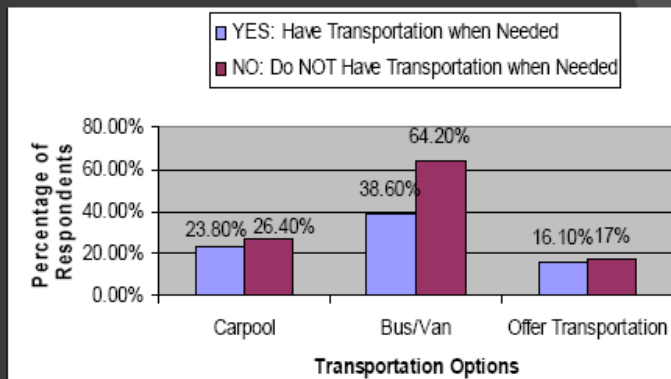
Total Survey Response Results



- Of the respondents who NEED more affordable transportation, 64.1% would be willing to utilize a bus or a van.
- Of the respondents who do not need more affordable transportation, 29.6% would be willing to utilize a bus or a van.
- Of the respondents who NEED more affordable transportation, 35.3% would be willing to carpool.
- Of the respondents who do not need more affordable transportation, 19.8% would be willing to carpool.

Total Survey Response Results

Alternative Options



Total Survey Response Results

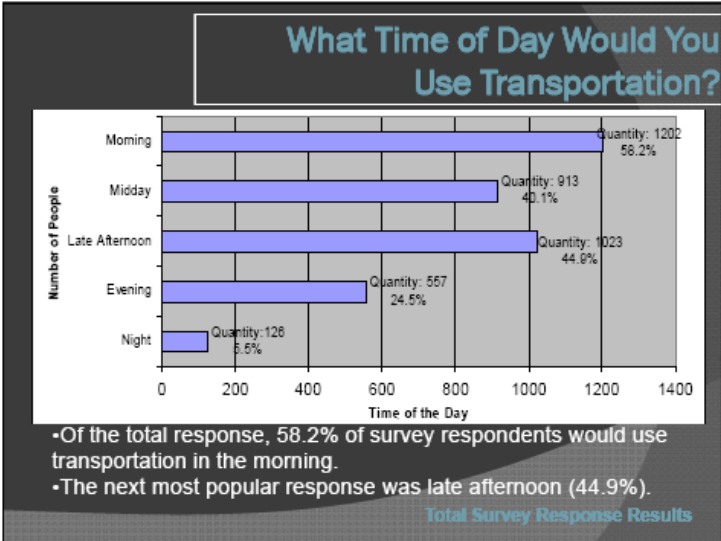
- Of those respondents who DO have transportation when they need it, 38.6% would be willing to utilize a bus or a van.
- Of those respondents who DO NOT have transportation when they need it, 64.2% would be willing to utilize a bus or a van.
- Of those respondents who DO have transportation when they need it, 23.8% would be willing to carpool.
- Of those respondents who DO NOT have transportation when they need it, 26.4% would be willing to carpool.

Total Survey Response Results

Results

- Our results show that people are willing to pay under \$3.00 for trips less than ten miles and \$3.00-\$6.00 for trips over ten miles.
- Also, it appears this type of transportation would be needed in the morning through the day time to late afternoon hours.

Total Survey Response Results



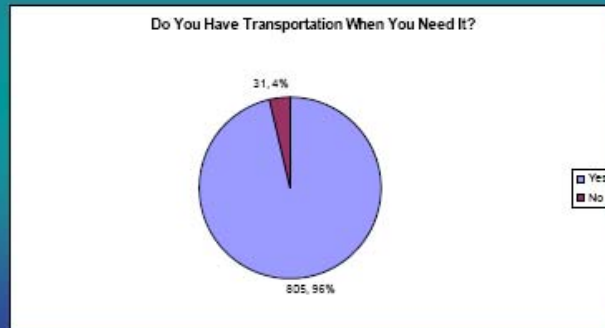
Further Recommendations

- If a bus or van system were to be instated, we would want to stress the importance of accessibility so that it is a viable option for those who wish to utilize it.

Total Survey Response Results

Needs Being Met Continued

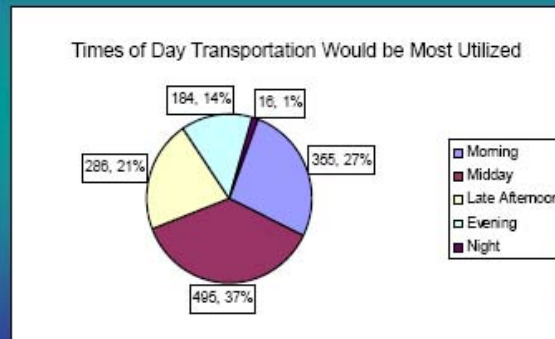
- Have transportation when they need it



Population of people age 65 and older

User's Unmet Needs

- Need Midday Transportation



Population of people age 65 and older

Unmet Needs Continued

- Overall:
 - 31 do not have transportation when they need it
 - 176 are in need of more affordable transportation
 - 40 need handicap accessible transportation

Population of people age 65 and older

Unmet Needs Continued

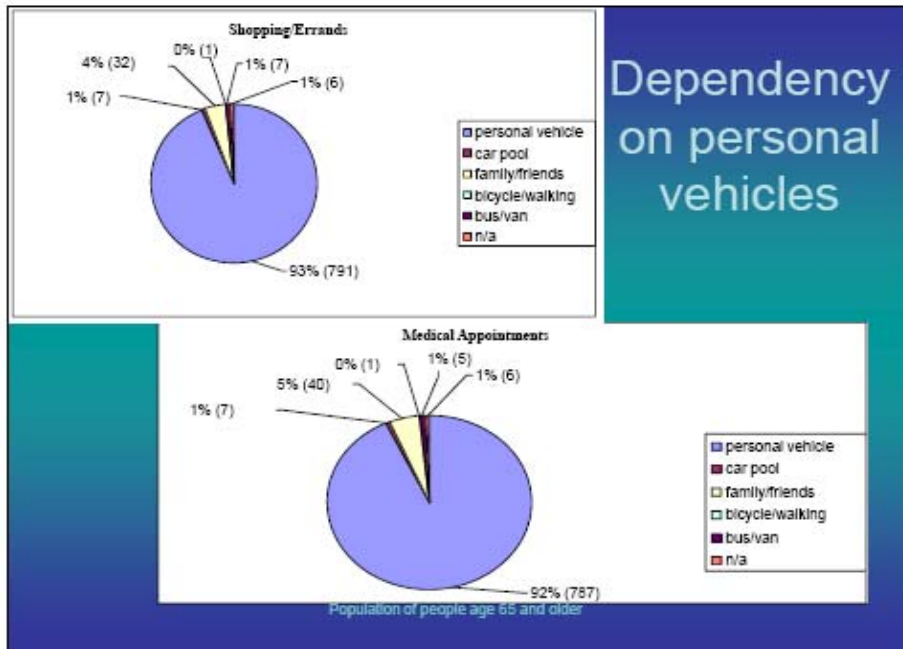
- Comment highlighting need for transportation:
 - “I use my car wherever I go, but combine errands into all trips. Door County residents are 100% dependent on personal cars and I believe some form of public transportation is highly needed!”

Population of people age 65 and older

Users' Opinions

- Comment for need of handicap transportation
- Many see need for transportation in Door County

Population of people age 65 and older



TRANSPORTATION SERVICE PROVIDERS IN DOOR COUNTY

Door County Transportation Consortium

The impetus for starting the Door County Transportation Consortium came when the Door County Community Foundation instituted its Community Impact Grant program. The Foundation sent out requests for applications from community nonprofits, seeking projects which would have a significant and positive impact on those who live in and visit Door County. The projects were to be beyond the usual scope of the applying nonprofit, collaborative with other community organizations, be creative, and cross disciplinary. The Door County Community Foundation provided the initial funds for these projects.

The United Way of Door County answered the call. Their needs assessments of 1998 and 2005, and focus groups formed in 2006 all indicated that lack of transportation services was the most significant need for Door County. A transportation steering committee made up of nonprofits, for-profits, and government agencies was formed. That committee determined that there are plenty of vehicles and drivers available. However, they are not coordinated and are not capable of adequately communicating with each other.

Under the direction of the steering committee, the Door County Transportation Consortium was formed. Its task was to form a communication and coordination center. Transportation needs will be filled if the current available services can provide them. Unmet needs will be recorded and evaluated, surveys will be completed. To date, forty-three members have signed on. The membership is made up of nonprofit providers, for-profit providers, nonprofits, businesses, and government agencies.

In October 2007, the Door County Transportation Consortium (DCTC) launched Door-Tran, a transportation information and referral call center/clearinghouse. Since Door-Tran's implementation, over 170 calls have been received. A part-time Mobility Manager operated this phone system funded by the Door County Community Foundation and later became full-time and funded by WisDOT with New Freedom funds. The Mobility Manager refers callers to providers who may be able to meet their needs based on affordability, availability and accessibility. Any unmet needs continue to be tracked and are being used to research and implement transportation services in the future to meet unmet needs.

DCTC and University of Wisconsin - Green Bay Social Work program partnered to develop and implement a survey instrument which was mailed to 13,000 Door County Residents in November 2007. These results were released in March 2008. The results of the survey recognized that respondents were willing to share a ride for a fee or to car pool. DCTC continues to review these results and base some future services on this.

With fuel costs continuing to rise, DCTC will be encouraging people to car pool. By October 2008, car pool marketing materials will be available to the public with the option of Door-Tran staff to assist residents to find car pool match options that may be available to them.

Lack of affordable transportation is something that was apparent in the UW-Green Bay survey as well as Door-Tran clearinghouse tracking. DCTC is currently soliciting for funding to begin a voucher system as early as November 2008 and will be requesting WisDOT funds to continue this system through 2009 and beyond. This program will allow any resident of Door County to purchase vouchers at half the cost, therefore allowing them to take a ride with an approved provider for half price. The provider will be reimbursed through transportation funds obtained.

The Consortium is currently researching the possibility of implementing a fixed route system with priority stops within the city of Sturgeon Bay. Riders from rural areas would be able use other providers to get into the city and then use the fixed route system.

The above mentioned vouchers would be available for these services.

Ongoing goals for DCTC are:

- Continue fundraising and grant writing to make transportation affordable in Door County

- Continue marketing efforts to make people aware of Door-Tran
- Continue to seek members for DCTC
- Maintain staffing with full time Mobility Manager
- Increase staffing with the addition of a part time program assistant

At this time, DCTC is working on Door-Tran becoming a 501(c)(3) entity. The Door County Community Foundation will be funding this project and the process. It is planned that Door-Tran will be a 501(c)(3) by August 2009.

Human Services/Elderly and Disabled Transportation Programs

Door County Senior Resource Center Bus Service

Provides service with a 12-passenger 2 (two-wheelchair) bus and paid staff. Service is provided by the Door County Senior Resource Center. Door to door service is provided in Sturgeon Bay on Monday, Wednesday, Thursday and Friday; and in northern portions of the county on Tuesdays.

Ride request are made through the Resource Center. Any persons 55 years old or older are eligible for service. Co-payments of \$1.00 are requested in Sturgeon bay and \$4.00 per trip from southern and northern Door County. The fare is waived if a hardship exists.

Sunshine House

The Sunshine House Inc. provides employment and social services for citizens with special needs and/or disabilities. Services that are offered include personal care, transportation, work services, supported employment and activities. The organization's history has been one of increasing services to its growing constituent population. In 1971, a group of concerned Door County citizens founded Sunshine House and offered services to eight people with special needs. Today services are provided to 70 people. Fixed route transportation services are provided on a daily basis (door-to-door) with seven wheelchair accessible vehicles.

Red Cross Transportation

Red Cross of Door County – Lakeland Chapter provides door-to-door, on demand service with volunteer drivers. six vehicles including two wheelchair accessible vans (four cars) to provide the service. In addition to in-county trips, trips are also made to the City of Green Bay twice weekly. Passengers (60-years old or older and persons with disabilities) are eligible for service. Fares range between \$4.00 per round-trip per person in the Sturgeon Bay area, \$8.00 per person in Door County and \$25.00 per person (round-trip) to Green Bay. Rides are also available to Milwaukee and Cleveland, Wisconsin. No persons are denied access if they are unable to pay the fare.

Table provides a detailed list of transportation service providers (public, not-for-profit and private) that provide service to residents of Door County.

Table 4: Transportation Service Providers in Door County

DOOR COUNTY TRANSPORTATION SERVICES ANALYSIS												
NAME OF ORGANIZATION	CONTACT INFO	SERVICE AREA	VEHICLES	HOURS	W/C EQUIPPED	# OF RIDERS PER MONTH	# OF RIDERS PER YEAR	# OF CLIENTS	REQUIRED LEADTIME	Elig Req.	FEES	DATE INFO REC'D
American Red Cross - Lakeland Chapter	Shireen Dachelet 920-746-2167 doortrans@arclakeland.org	Door County and VA Clinics	2 vans, 4 cars	8:00 AM-4:30PM M-F	Yes = 2	Varies approx 550	Varies, averages about 6,700	average of 435	24 hrs- can be flexible if avail	(only age 60+ &/or disabled, if under 60 & disabled, physician forms must be completed and filed prior to riding)	Call for Fee Details	Jul-08
St Bay Office	1way rates											
Babler Bus Srvc Inc. (greyhound type)	Larry Babler 856-6675 PO Box 307, Maplewood WI 54226	Wisconsin & Beyond as requested	2 full size coaches 55 passenger	24/7 as requested	No	Varies	Varies	Varies	on-demand or planned		Varies, approx. is \$100/hour	Jun-07
Door County Green Bay Shuttle	Don & Jan Shusta 920-746-0500 dcbgs@doorpi.net 7412 Elms Rd	Door Cty, daily trips to GB, occasional trips to Chicago, Milw and Appleton	2 minivan 6/0; 1 car 1 bus 20/0; 1 aerobus	24/7	No w/c equipped, driver can pivot	450-600, depends on season	Volume decreases in winter months	Standing clients for shuttle service,	Taxi is on-demand, shuttle/minibus need 24-hr		\$6/1st mile + \$1.50 mile after; \$1.00 per stop \$79-\$109 to Gr Bay	Dec-07
Door County Dept of Social Services	Joanne Ator (920) 746-2300 jaton@county.door.wi.us	Medicaid mileage reimbursement to med appts; vol. driv. for DSS cl's only, funds for buy/repair, gas voucher	none	Mon-Fri only 8 - 4:30	NA	100		100+	Prior approval for med. Appts. 24 hr notice for volunteer driver		none	10/10/2007
Door County Senior Resource Center	Wendy Schubert 746-2542 wscubert@co.door.wi.us	Door County	1 minibus 12/2	8:15AM - 4:15PM Sturgeon Bay - M, W,Th, F N. Door-Tues	Yes - 1	800-900	10,320	140 clients	24 hr notice, but flexible	55+, however any age if sp available	\$1 per trip; Unl stops nutrition trips .50 p stop. N&S Door Client \$4 per trip.	10/10/2007
Door County Trolley	AJ Frank 868-1100 ride@DoorCountyTrolley.com 9197 Hwy 42 Fish Creek	Door County	6 Trolleys 25 passenger	Various tours or private charter www.doorcountytrolley.com	No	Varies	Varies	Varies	Not Required		Varies per tour & private charter	Jun-07
Dorchester Health Care	Paul Kenyon, Director or Katie Monfiles, 200 N 7th Ave scheduling 743-6274	Residents only (dt insurance issues cannot transport others)	1 minivan 3/2; 1 m bus 7/3.	as needed for adn transport, appts.	Yes - 2	40 per mo	480 per year	120 clients	Notice preferred, but flexible upon req.			Jun-07
Gibraltar Public Schools	Transportation Director Tom Michelsen 6/12 Im Steve Seifer 868-3284 3924 Hwy 42, Fish Creek											

Table 4: Inventory of Transportation Services in Door County continued

NAME OF ORGANIZATION	CONTACT INFO	SERVICE AREA	VEHICLES	HOURS	W/C EQUIPPED	# OF RIDERS PER MONTH	# OF RIDERS PER YEAR	# OF CLIENTS	REQUIRED LEADTIME	Elig Req.	FEES	DATE INFO REC'D
Headstart 827 N 8th Ave Sturgeon Bay	743-3699	Students Only	1 Bus	M-F School hrs	No				School Sched	Student		3/25/2007
Ideal Services	Mary Vlg 746-9935 3577 Cty Rd M, St Bay (Partner Cindy Ehlers)	Door County & possibly Brown & Kewaunee areas	2 vans	Mon-Sat 8 am - 4 pm flexible with early or later as needed	Yes	New business	New business	new	24 hr preferred will consider emergencies	None	Private Pay \$6.50 1st 5 mi + \$1.50/mi after that Discount for multiple riders	12/3/2007
Medi-Vans Green Bay	Steve Rosenbaum 465-4488 Info is specific to Door County info@medivan.com	State of Wisconsin as needed	28 vans	Door County: M-F:6am-6pm Sat/Sun & Holidays Call for a reservation	Yes	Varies for Door County	20 rides/yr in Door County	approx. 20	24 hr notice for Door County		\$1 client & bill me asst., Private Pay is \$20 +\$1.75/mi	6/30/08
NEW Transportation Brussels	Dean 9431 Cty Rd. D, Forestville 825-7411	State of Wisconsin as needed	6 Vans; 4 are 7 ambulatory & 2 w/c 2 are 7 amb. & 1 w/c	Mon-Fri 4:30 am 5 pm & Sat. as needed	Yes	Varies	Varies	Varies	primarily medl sched such as dialysis, etc		\$12.40 first 5 mi + \$1.30/mi after that MA & Private Pay	Jul-07
Paragon Day Services	Marsha Petersilka 818-0215 Fax: 818-0214	serves only their clients	1 minibus (12/1 or 6/4)	varies depending on seduled outing	Yes, one vehicle	varies, primary use is for outings	clients only, varies	varies	outings planned internally, no lead time req'd		Rolled into client services.	6/8/2007
Para Tran Medical Transport	Wayne Denil 3157 S Duluth Ave 743-8579	Northeast Wisconsin Door County	3 ambulances	schedule	no		600+	varies	sch. Appt. 1 day advance	critical care, btwn hosp, non-emg. To DCMH, by stretcher	accepts Medicare & Med. Assist., no private insurance	25-Jun
Scandia Village	Dave Booch 854-2317	Campus residents	1 minibus 14/1; 1 van 9/1; 1 minivan; and 2 sedans 4/0 each		Yes - 2	57 reg schd. Trps, addt1 requests will be taken as needed	750 per year	175 clients	Notice preferred, but flexible upon clients		\$28/hr (\$7 ea 15 minutes) of driving, wait tim is in addition to that.	Jun-07
Service Taxi Cab Co	Steve/Karen	up to 100 miles	3 vans, 7/0 each	24/7	No w/c equipped	Varies	Varies	varies	on-demand		Shuttle \$1.25/mi Cab \$6.50/1st mi and \$1.50 mile after.	Apr-07
Island Hopper 1512 Utah St	Charnetski 743-3443											
Sevastopol Public Schools	Transportation Director Karl Fehl 743-6282 Ext 129 4550 Hwy 57, St Bay	School district & events as needed	15 busses 22 capacity +4 w/c up to 78 capacity	a.m, noon, p.m routes & as needed	Yes	600+/day = 12,000/avg	108,000/avg	300+/day	N/A		Lt House Walk \$16/hr driver + \$2/mi	Jun-07
Shepherd of the Bay Lutheran Church 11836 SR 42	Reverend Bruce Foster 854-2988 (church) Ellison Bay 54210											Left msg 12/6/2007

Table 4: Inventory of Transportation Services in Door County continued

NAME OF ORGANIZATION	CONTACT INFO	SERVICE AREA	VEHICLES	HOURS	W/C EQUIPPED	# OF RIDERS PER MONTH	# of RIDERS PER YEAR	# OF CLIENTS	REQUIRED LEADTIME	Elig Req.	FEES	DATE INFO REC'D
Southern Door Public Schools	Transportation Director Dan Viste 825-7321 2073 Cty Tk DK, Brussels 54204		24 busses and 2 suburbans 70-84 psgr	a.m., noon, p.m. routes & as needed	No	36,000	324,000	900+/day	2 wks preferred		Does rent out to Corpus, Boy Scouts, etc \$2.25/mi + \$16/hr driver	Jun-07
Sturgeon Bay Public School Systems	Transportation Director Tom Olson 746-2800	Sturgeon Bay School District & for events	17 busses 1-9 psgr, 1-30 psgr 2-42 psgr,	am, noon, pm & as requested	Yes the 9, 3 & 42 psgr	32,000	288,000	800/avg per day	2 weeks		\$2/mi + \$22/hr dri Has rented to YMCA, DCCC, etc & private party ie: weddings	Jun-07
		1230 Michigan St as requested	13-70 psgr		busses							
Sunshine House	Paul Kok 743-7943 x106 prkok@sunshinehouseinc.org 55 Yew St.	Door Cty South up to border of Egg Harbor Residents priority	7 buses - range of 18/2 and 10/2	7:30 - 5:00, M-F	Yes, all	1650	19,800	varies			varies - range is btwn \$28 and \$52/mo v depend on how many rides & distance.	Apr-07
Young Automotive Rental Cars	Carrie Buhr 743-9228 120 N 14th Ave	Anywhere	Rental Car/Vans	any						None		Dec-07
Wash. Isl. Community Van	Ed O'neil 847-2514 Stan Zyskowski 920/847-2576	Throughout Isl year round & to St Bay 3x/mo during Apr- Dec	1 van	St Bay: 1st Mon 2nd Tues 3rd Wed 2nd Tues Daily on island		1/08-6/08: 65 psgrs, 7 trips to St Bay & 39 trips on Isl.	Varies	Varies	As scheduled		\$10 + Ferry ticket to St Bay \$1/stop on Island Emergency \$400-\$450	Jul-08
Washington Is. Ferry	Dick Purinton or Hoyt 800/223-2094 P.O. Box 39, 54246 info@wisferry.com	Washington Isl. to/from Northport Pier	5 vessels	varies per season see: www.wisferry.com	No	Varies per season	Approx. 225,000	Approx. 225,000/yr	n/a per schedule & emergency basis		\$10 Adult \$5 Child Auto \$24 Motorcycle \$14, doesn't include psgr	Jun-07
Washington Island Shuttle	Keith Mann 920/847-2030 or 920/535-0233	Washington Island 10 pts of interest	15 psgr van	5 d/wk winter 7 d/wk summer						No	Private Pay	12/03/07
Whispering Heights, Pines, Winds	Jean Marsh 746-8998 Bay	Residents Only	10 psgr van		Yes full lift							01/07/08

TRANSPORTATION COORDINATION ACTION PLAN

The 2008 Action Plan was developed by county meeting participants with assistance from the Bay-Lake Regional Planning Commission staff.

Initially, the participants reviewed the results of the *Framework for Action* process that was included in the 2006 plan. The participants were asked to provide a “progress rating” for each of the coordination issues and program attributes identified in the planning tool.

Section 1: Working Together

Addressed issues related to coordination, formal program goals and objectives, and most importantly, the need to articulate a vision for the provision of services to the elderly and disabled in Door County.

Done Well and Improved

Aging office leadership and staff is committed to providing cost-efficient, dependable and comprehensive service

A formal coordination committee was formed and included county department heads from the departments that have a vested interest in transportation, as well as representatives of the public and private transportation service providers, and citizens representing interest of the elderly and disabled.

Improve communication and cooperation between various public and private service agencies and providers

Programs need more formal direction (articulated in the 1997 coordination plan) to maintain momentum

Section 2: Taking Stock

Section 2 addressed issues of service assessment and the review and inventory of services provided essential to identify gaps, needs and duplication of service.

Done Well and Improved

The County’s Mobility Manager has developed a detailed inventory of transportation providers and transportation services in the County.

Public and private transportation providers in Door County and adjacent counties are contacted when applying for s. 5310 funds

Communication has improved through development of a “transportation consortium”: that meets regularly.

Customer satisfaction surveys were conducted in April of 2008, identifying needs and service gaps

Section 3: Putting Customers First

Section 3 addresses the ease of access to information about the transportation services provided in Door County.

Done Well and Improved

- Fares are reasonable and affordable given the high costs of the service provided

- Volunteer drivers are doing an excellent job
- Driver training is available

Marketing services through displays, promotional items such as magnets; exhibits at County Fair and library; etc.

Customer satisfaction surveys were conducted in 2008.

User education programs are provided

Section 4: Adapting Funding

Section 4 deals with identifying accounting procedures that create customer friendly payment systems while maintaining consistent reporting and accounting procedures across programs.

Done Well

Education and improvement are ongoing

Agencies and providers are always exploring methods to improve efficiency

Do Better

Could use more input from State

Voucher system is needed

Section 5: Moving People Efficiently

Section 5 addresses centralized managerial systems to coordinate highly diverse, multi-modal service provision.

Done Well and Improved

- The Aging Resource Center provides ongoing leadership toward improving cooperation and coordination of services

Collaboration with private transportation providers has improved

One-stop shop phone call for transportation services being developed and implemented

Do Better

County and community support for central dispatching and brokerage

Coordination do-able county-wide, but would be difficult at on a multi-county district or regional level

Service to Washington island continues to be a challenge

Following the assessment of progress made since 2006 utilizing the *Framework for Action Toolkit* the participants reviewed best management practices (coordination strategies) listed in the *Coordination Strategy Handbook*, developed by WisDOT consultants, published in 2008 and outlined in Table 5.

Table 5: Recommended Strategies for Transportation Service Coordination and Delivery

WISCONSIN DEPARTMENT OF TRANSPORTATION
Coordination Strategy Handbook
Communication, Training and Organizational Support

Action	<i>Hire Mobility Manager.</i>
Key Elements	Dedicate personnel resources to manage local mobility issues. Individual may assume responsibility to manage and staff coordination efforts.
Wisconsin Example	16 mobility managers hired as part of the 2008 federal grant process to hire mobility managers
Implementation Obstacles	1) Creates staff resources to promote and implement coordination. 2) If manager is shared across agencies/programs will require jointly allocating resources and setting goals
Costs	Low-Medium
Action	<i>Provide Technical Training for Coordination Staff</i>
Key Elements	Obtain technical training on background skills needed to implement coordination strategies, such as financial tools, team-building, etc.
Wisconsin Example	Wisconsin DOT is currently developing a mobility managers training curriculum
Implementation Obstacles	1) Ensures local coordination staff has skills to implement recommended programs. 2) May require additional local resources
Costs	Low-Medium
Action	<i>Centralize Information</i>
Key Elements	Create centralized listing of available regional services
Wisconsin Example	Senior Resource Guides– examples include Ashland & Wood Counties
Benefits	More user friendly programs; increases access to service
Implementation/Obstacles	Requires lead organization; requires on-going maintenance

Action	<i>Consolidate Functions.</i>
Key Elements	Merge various operating functions under single entity such as call center and/or service delivery
Wisconsin examples	Marathon County Transportation Program Indianhead Community Action Agency
Benefits	Improves program access; creates cost efficiencies; maximizes ridesharing
Implementation/Obstacles	Requires lead agency, personnel training and cost reimbursement models; Requires trust across merged service providers
Costs	Low/Medium (estimated 5-10% of operating costs)

Mobility Strategies

Action	<i>Improve Service Convenience</i>
Key Elements	Improve/expand service hours, geographic coverage, driver assistance, same-day service, etc.
Wisconsin Examples	Ashland County – Bay Area Rural Transit and Ashland County Aging Unit
Benefits	Enhances travel & service options
Implementation/Obstacles	Requires increasing financial resources
Costs	Medium to-High

Action	<i>Establish/Expand Volunteer Driver/Escort Programs</i>
Key Elements	Develop/incorporate volunteer driver program to deliver services
Wisconsin Examples	Many – examples include City of Green Lake, Western Washington Center for Independent Living; Indianhead
Benefits	Low cost strategy to increase service, community involvement
Implementation/Obstacles	Volunteer recruitment and retention; Insurance and fuel costs
Costs	Low

It was the consensus of the participants that the following actions be implemented in order to increase efficiency, expand service, reduce costs and to, ultimately, fully coordinated public transit/human services transportation services in Door County.

Action Plan Summary

The following is a summary of proposed actions, the parties responsible for implementing the actions and an approximate implementation schedule.

Table 6: Action Plan for Door, 2008- 2013

Strategy	Action Item	Responsible Party	Schedule
Increase & maintain transportation options and services for transportation disadvantaged in the county &/or surrounding counties.	Submit a New Freedom grant application for a county <i>Transportation Mobility</i> Manager	Door County (The Door County Mobility Manager position was funded for 2008)	2008
	Continue to utilize WETAP and/or New Freedom for ongoing and expanded local applications. (See description – Page 29)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare and the Mobility Manager position	On-going
	Consider county transit system (Section 5311)	Door County	On-going
	Continue to offer customer travel training	Door County	On-going
	Improve Service Convenience	Door County	On-going
	Expand volunteer driver and escort programs	Door County	On-going
Continue to coordinate and collaborate with local and regional providers, service partners, and citizens	Explore joint purchasing options	Door, Brown and Kewaunee Counties	2009-2013
	Utilize Section 5310 Program and submit applications for capital equipment (buses and vans) as needed to replace existing fleets.	Sunshine House, Door County and American Red Cross	2009-2013
Develop, improve, and maintain communication	Continue to update the transportation service inventory and provide more details, develop a transportation service resource guide	Door County Mobility Manager	2009 - On-going
Continue to research and assess transportation service offered and usage being offered and future service for individuals and groups needing transportation	Assess, and if needed expand representation on respective County Coordination Committees	Door County	2009
	Assess the feasibility and benefit of contracting with agency operators	Door County	2009-2013
	Assess feasibility of Shared-Ride Taxi System for Sturgeon Bay urban area.	City of Sturgeon Bay and Door County	On-going

Door County Transportation Options Program

Gas Vouchers:

The Door County Transportation Options Program will continue to offer gas vouchers. The vouchers will service job seeking or employed individuals. Due to the changing cost of fuel, this is a service that has been requested many times over to get people to their next pay check and is much needed.

Travel Vouchers (Bus, Taxi, etc):

The Door County Transportation Options Program will also continue taxi and bus vouchers with an expansion in service providers. In the past, taxi vouchers were limited to two for-profit vendors in Door County and in 2008 expanded rider choice to include the American Red Cross and Sunshine House Inc.

As coordination grows with the Door County Transportation Consortium, the program will revise current processes to purchase Door-Tran vouchers for use by job seeking or employed individuals. This will allow the Mobility Manager to purchase vouchers from Door-Tran and distribute to participants as needed. Some participants, based on income, may be asked to purchase their voucher at a significantly reduced price from the Program and individuals who cannot afford to purchase at any cost will be given the voucher at no cost to them. The voucher will list a variety of providers who have signed a Memorandum of Understanding to accept Door-Tran vouchers as payment for services provided. By using this voucher, the Program is collaborating with a county-wide effort and at the same time giving the participant a larger choice in providers and access to providers who range in cost, delivery of service, and schedules.

In addition, the participant is learning how to use current transportation systems and in the future may choose to purchase a voucher directly from Door-Tran. Door-Tran will be offering vouchers to the general public at a reduced price for the value of the voucher.

The travel vouchers may also be used on a fixed route system in the city of Sturgeon Bay, pending funds are granted to Door-Tran. If this service would begin in 2009 the voucher will definitely be an introduction for a participant to begin using an affordable and dependable system during the week and may become a long-term relationship for this person to use coordinated services rather than individual vehicles.

Guaranteed Ride Home Program:

The Door County Transportation Options Program received funds in 2008 to work with one to two employers to set up a ride share system with a guaranteed ride home option. To date, the Mobility Manager has surveyed and facilitated employee informational meetings at the Scandia Village Good Samaritan located in Sister Bay. This employer has approximately 150 employees. The Mobility Manager also surveyed employees at Bay Shipbuilding Company and is scheduled to provide informational employee meetings on October 28th. The current program year goal is to match employees into car pool groups and offer a guaranteed ride home for emergencies, overtime, etc.

At this time, the Door County Transportation Consortium is beginning to market a county wide car pool matching service through Door-Tran; therefore 2009 WETAP funds requested will expand to coordinate with this effort. In 2009, the Door County Transportation Options Program

will collaborate with Door-Tran on the car pool matching county wide and contact employed individuals to offer the Guaranteed Ride Home Program.

Many people decline car pooling due to concerns they will not be able to respond to emergency situations that occur during work hours, as many are single parents with no extended family support. The Guaranteed Ride Home Program may give people who are reluctant to share a ride the extra confidence to do so. By having a guaranteed ride home membership the member is allowed two emergency rides per 12-month period at no cost to them.

Individuals who do not meet regular Program eligibility criteria will have the option to purchase this program at \$25.00 for a 12-month membership. Employed individuals who do meet Program eligibility criteria will be offered the 12-month members no cost to them. This program will become self-sustaining through membership fees.

Van Pool:

As mentioned in the Guaranteed Ride Home section, the Mobility Manager worked with Scandia Village Good Samaritan employees to assist with car pool matching and offered the Guaranteed Ride Home Program. Out of approximately 150 employees, twelve employees attended one of three informational meetings, 6 am, 10 am, and 2 pm to give all three shift employees an opportunity to attend. Out of the twelve attendees, ten people stated concerns about car pooling individually, which resulted in requests for a van or bus system. In addition to the informational meetings, employee surveys were distributed resulting in 63 surveys returned. Based on these surveys, 68% stated they would participate in a ride share program.

After reviewing their needs it was evident that a van pool operating at 5 am and 2:30 pm from Sturgeon Bay to Sister Bay and back would be used. In addition to this employer, there are at least three other employers in the same area with similar schedules who are open year round. The Door County Transportation Options Program is requesting funds to begin a van pool for northern Door employees who are traveling 30 miles, one-way from Sturgeon Bay Monday thru Friday. The van pool may be accessible to any Door, Kewaunee, or Brown county resident who works in northern Door if they meet the van in Sturgeon Bay and other key pick up points in route to northern Door.

Seats in the van pool will be sold based on priority to individuals meeting program eligibility, however open seats may be accessed by the general public in order to fill the van and coordinate services.

Vehicle Repair and Vehicle Purchase Loans:

There are no county wide mass transit options in Door County that can provide ongoing, reliable transportation options to low-income incumbent or soon to be employed workers. Low-income families are scattered throughout the county rather than being concentrated in one or more areas such as large low-income housing developments. Sturgeon Bay is the county's largest population center at 11,000, with the majority of the county's manufacturing jobs. However, service sector employment associated with Door County's tourism industry are scattered throughout the county and are typically seasonal in nature.

Many low-income workers have children in day care centers which are scattered throughout the county. Additionally, there are limited slots for after school, second shift, third shift, weekend or infant care. These day care shortages are especially difficult for workers in the Northern Door area who work in seasonal employment. At times, access to day care service requires an individually owned vehicle, as taxi service is not cost prohibitive.

Clients who do not own a car, or own a vehicle beyond repair, a car loan option will be available. The clients participating in the car purchase or repair loan programs will name Women's Employment Project, Inc. as a lien holder for the period of the loan, or until the loan is considered to be paid in full. The repair loan is for a six month period and the purchase loan is for twelve months.

The vehicle repair or purchase programs will be set up as loan programs. Clients will be able to have up to 50% of the costs of repair or purchase deferred if they obtain and/or retain employment for the period of their loan. Flexible re-payment plans for the remaining 50% of the loan will be negotiated on an individual basis and may include monthly or quarterly payments, or lump sums coinciding with tax refunds or other specific times. The client will also sign an agreement that they will car pool whenever possible and will register with Door-Tran's car pool matching system to find their car pool options. (See Car Pool Booklet)

In addition, we will offer loans in the event that the person has had an interruption in employment and is now once again employed, has the opportunity to get a loan payment to bring their payments current and keep their auto from being repossessed by another primary lien holder. In 2008, we had over five requests for this type of loan and saved two vehicles from repossession by a cash advance business. If the vehicles were not saved from repossession it is without a doubt both individuals would not have had transportation to and from work and would have lost their jobs.

Simple Adaptations:

Will work with individuals with disabilities who need adaptations made to their vehicle in order to operate safely. Some examples are but are not limited to: hand controls, turn signal adaptor, spinner knob, pedal extensions, cell phone for emergencies to move from vehicle to vehicle. The Program Coordinator works closely with the Division of Vocational Rehabilitation Counselor for referrals to this service.

FY 2009 TO 2013 PROJECTS

SAFETEA-LU requires the county Coordinated Public Transit-Human Services Transportation Plan to identify an approved program of projects prior to the distribution of funds from the Section 5310 (Elderly Individuals and Persons with Disabilities Capital Assistance), Section 5316 (Job Access and Reverse Commute), and Section 5317 (New Freedom) programs. The following table summarizes the approved program of projects for Door County for 2009 through 2013.

Table 7: Program Projects, Door; 2009-2013

2009 Programs	FY 2009 Projects	Estimated Costs
Section 5310 (Elderly & Disabled Transportation - Capital Assistance)	None	
Section 5316 (JARC & WETAP)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare	\$49,000
Section 5317 (New Freedom)	Continued Support for Mobility Manager for Door County, additional support staff and Voucher program	\$77,500 Excludes local share

2010 Programs	FY 2010 Projects	Costs
Section 5310 (Elderly & Disabled Transportation - Capital Assistance)	Sunshine House – Small Bus	\$48,000
Section 5316 (JARC & WETAP)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare	\$55,000
Section 5317 (New Freedom)	Continued Support for Mobility Manager for Door County, additional support staff and Voucher program	\$100,000 Excludes local share

Table 7: Program of Projects continued.

Program	FY 2011 Projects	Costs
Section 5310 (Elderly & Disabled Transportation - Capital Assistance)	Sunshine House – 1 Small Bus	\$55,000
	American Red Cross – 1 Small Bus (7/1)	\$48,000
Section 5316 (JARC & WETAP)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare	\$55,000
Section 5317 (New Freedom)	Continued Support for Mobility Manager for Door County, additional support staff and Voucher program	\$90,000 Excludes local share

Program	FY 2012 Projects	Costs
Section 5310 (Elderly & Disabled Transportation - Capital Assistance)	Sunshine House – Small Bus	\$51,000
	American Red Cross – 1 Minivan (3/2)	\$38,000
Section 5316 (JARC & WETAP)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare	\$55,000
Section 5317 (New Freedom)	Continued Support for Mobility Manager for Door County, additional support staff and Voucher program	\$90,000 Excludes local share

Table 7: Program of Projects continued.

Program	FY 2013 Projects	Costs
Section 5310 (Elderly & Disabled Transportation – Capital Assistance)	Sunshine House – Small Bus	\$52,000
	American Red Cross – 1 small bus (7/1)	\$48,000
Section 5316 (JARC & WETAP)	Women's Employment Project, Inc.- Vehicle Loan, Vehicle Repair, Guarantee Ride Home, Rideshare	\$55,000
Section 5317 (New Freedom)	Continued Support for Mobility Manager for Door County, additional support staff and Voucher program	\$80,000 Excludes local share

NEW FREEDOM PROGRAM AMENDMENT, 2009

Table 8: 2010 Projection for New Freedom Funding ¹

Capital	\$57,600 Federal	\$14,400 Local	\$72,000 Total
Operating ²	\$46,750 Federal	\$46,750 Local	\$93,500 Total

2011 Projection for New Freedom Funding

Capital	\$60,000 Federal	\$15,000 Local	\$75,000 Total
Operating	\$48,000 Federal	\$48,000 Local	\$94,000 Total

2012 Projection for New Freedom Funding

Capital	\$62,400 Federal	\$15,600 Local	\$78,000 Total
Operating	\$48,410 Federal	\$48,410 Local	\$96,820 Total

2013 Projection for New Freedom Funding

Capital	\$64,272 Federal	\$16,068 Local	\$80,340 Total
Operating	\$50,000 Federal	\$50,000 Local	\$100,000 Total

2014 Projection for New Freedom Funding

Capital	\$66,400 Federal	\$16,600 Local	\$83,000 Total
Operating	\$51,500 Federal	\$51,500 Local	\$103,000 Total

¹ The Program of Projects was amended by action of the *Grant Writing Committee on May 6, 2009*. Minutes attached as Exhibit 1.

² Operating includes additional part-time staff working 20 hrs/wk \$12/hr and increased voucher program use.

SUMMARY

With the guidance of the Wisconsin Department of Transportation and the assistance of the Bay-Lake Regional Planning Commission; Door County has met the requirements of SAFETEA-LU relative to developing a Coordinated Public Transit- Human Services Transportation Plan.

The County's stakeholders met on August 21st, 2008, assessed the adequacy of existing transportation services, and discussed gaps in service; identified issues of concern, and developed an action plan. The working group also identified and approved the program of projects contained in Table 7. Pursuant to the approved program of projects; Door County will continue to utilize the Section 5310 (Elderly & Disabled Transportation - Capital Assistance) to provide vehicles for human services transportation. Door County will also continue to utilize Section 5316 and Section 5317 to support ongoing projects that will provide and coordinate transportation services.

Appendices

Appendix A

Federal and State Transportation Program Descriptions and Local Interest

Federal Transit Administration Section 5307 – Capital and Operating Assistance

This program (49 U.S.C. 5307) makes Federal resources available to urbanized areas for transit capital and operating assistance in urbanized areas and for transportation related planning. An urbanized area is an incorporated area with a population of 50,000 or more that is designated by the Bureau of the Census.

Eligible purposes include planning, engineering design, and evaluation of transit projects and other technical transportation-related studies; capital investments in bus and bus related activities such as replacement of buses, overhaul of buses, rebuilding of buses, crime prevention and security equipment and construction of maintenance and passenger facilities; and capital investments in new and existing fixed guideway systems including rolling stock, overhaul and rebuilding of vehicles, track, signals, communications, and computer hardware and software. All preventive maintenance and some Americans with Disabilities Act complementary paratransit service costs are considered capital costs.

The urban centers of Door County do not meet the population threshold of 50,000.

Federal Transit Administration Section 5309 – Capital Assistance

The transit capital investment program (49 U.S.C. 5309) provides capital assistance for three primary activities:

1. new and replacement buses and facilities,
2. modernization of existing rail systems, and
3. new fixed guideway systems (New Starts)

Eligible recipients for capital investment funds are public bodies and agencies (transit authorities and other state and local public bodies and agencies thereof) including states, municipalities, other political subdivisions of states; public agencies and instrumentalities of one or more states; and certain public corporations, boards, and commissions established under state law. Funds are allocated on a discretionary basis.

Federal Transit Administration Section 5310 – Elderly Individuals and Persons with Disabilities Capital Assistance

This program (49 U.S.C. 5310) provides formula funding to States for the purpose of assisting private nonprofit groups in meeting the transportation needs of the elderly and persons with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs. Funds are apportioned based on each State's share of population for these groups of people.

Funds are obligated based on the annual program of projects included in a statewide grant application. The State agency ensures that local applicants and project activities are eligible and in compliance with Federal requirements, that private not-for-profit transportation providers have an opportunity to participate as feasible, and that the program provides for as much coordination of federally assisted transportation services, assisted by other Federal sources. Once FTA approves the application, funds are available for state administration of its program and for allocation to subrecipients within the state.

Door County has utilized the Section 5310 program to purchase capital equipment (vans and buses) to provide transportation services to the elderly and disabled.

Federal Transit Administration Section 5311 – Nonurbanized Area Formula Funds

This program (49 U.S.C. 5311) provides formula funding to states for the purpose of supporting public transportation in areas of less than 50,000 in population.

Federal Transit Administration Section 5316 – Job Access and Reverse Commute (JARC)

The Job Access and Reverse Commute (JARC) Program (49 U.S.C. 5316) provides formula funding to States and Designated Recipients to support the development and maintenance of job access projects designed to transport welfare recipients and eligible low-income individuals to and from jobs and activities related to their employment, and for reverse commute projects designed to transport residents of urbanized areas to suburban employment opportunities.

Grants may finance capital projects and operating costs of equipment, facilities, and associated capital maintenance items related to providing access to jobs; promote use of transit by workers with non-traditional work schedules; promote use by appropriate agencies of transit vouchers for welfare recipients and eligible low income individuals; and promote use of employer-provided transportation including the transit pass benefit program.

Funds are allocated on a discretionary basis as follows: 60 percent to areas over 200,000 population; 20 percent to areas of under 200,000 population; and 20 percent to nonurbanized areas. The Federal/local share is 50/50.

Federal Transit Administration Section 5317 – New Freedom Program

The New Freedom Program (NFP) was established in the new transportation bill, SAFETEA-LU. The program purpose is to provide new public transportation services and public transportation alternatives beyond those currently required by the Americans with Disabilities Act of 1990 that assist individuals with disabilities with transportation, including transportation to and from jobs and employment support services. Eligible items include the following:

1. Support the capital and operating costs of new public transportation services and public transportation alternatives that are beyond those required by the Americans with Disabilities Act.
3. Funds may be used for 80 percent of capital expenses and 50 percent of operating expenses. There is no limitation on the amount of funds that can be used for operating expenses.
4. Purchasing vehicles and supporting accessible taxi, ride-sharing, and vanpooling programs.
4. Providing paratransit services beyond minimum requirements (3/4 mile to either side of a fixed route), including for routes that run seasonally.
5. Making accessibility improvements to existing transit and intermodal stations not designated as key stations.
6. Supporting voucher programs for transportation services offered by human service providers.
7. Supporting volunteer driver and aide programs.
8. Acquisition of transportation services by a contract, lease, or other arrangement.

9. Supporting mobility management and coordination programs among public transportation providers and other human service agencies providing transportation.

State of Wisconsin Section 85.20 – State Urban Mass Transit Operating Assistance Program

Section 85.20 provides operating expenses of an urban mass transit system, including labor, fringe benefits, materials and supplies, utilities, insurance, purchased transportation services, license fees and lease expenses.

State of Wisconsin Section 85.21 – County Elderly and Persons with Disabilities Transportation Assistance Program

Section 85.21 provides counties with financial assistance to provide transportation services to elderly persons and persons with disabilities.

Appendix B

Notice of Public Meeting

A meeting will be held on **August 21, 2008 from 2:00 PM until 4:00 PM at the Door County Senior Resource Center, 832 N 14th Avenue, Sturgeon Bay, Wisconsin, 54235** to review and approve a list of Federal projects for the elderly, persons with disabilities, and employment-related transportation programs. The meeting will also include the completion of a county assessment on public transit and human services transportation coordination from all transportation providers and stakeholders in attendance.

This meeting and the plan that will be derived from it will maintain Door County's eligibility for Federal grants for the provision of transportation programs and services to the county's elderly, disabled and low income citizens.

Anyone that is unable to attend the meeting but would like to submit comments in advance may send them to: Jim Van Laanen, Transportation Planner, Bay-Lake Regional Planning Commission, 441 South Jackson Street, Green Bay, Wisconsin. Phone: (920) 448-2820 or E-Mail: jvanlaanen@baylakerpc.org before September 1, 2008.

Anyone needing more information about this meeting may contact Roger Tepe, County of Door, Department of Social Services at (920) 746-2300. Persons with disabilities who want to attend and needing transportation assistance may contact Pam Busch, Door-Tran Mobility Manager, Door County Transportation Consortium, at (920) 743-9999 or (877) 330-6333.

NOTE: No comments were received.

Appendix C

Door County Meeting - List of Invitees List of Invitees and Notification Record

Organization	Contact	Address	City	Zip	Phone	Email	Mail	Fax	Email
Door County Advocate	Melinda Johnson	Ad to run 9/13/08	Circulation 11,000 per issue (per Melinda)						
Door Reminder	Melinda Johnson	Ad to run 9/17/08	Distribution 16,995 per issue (per Melinda)						
Peninsula Pulse	Madeline	Ad to run 9/??/08	Circulation minimum is 13,500 (per Madeline)						
American Red Cross	Jennifer Nelson	PO Box 8295	Green Bay	54308-8295	227-4271	nelsonj@arclakeland.org			7/14
Associated Bank			Baileys Harbor				Poster dropped off by Joe Miller 8/14		
Aurora	Kay Madoche				746-7318	kay.madoche@aurora.org			7/14
Bay Hill Apartments	Ed Byrnes						Posters dropped off by Joe Miller		
Baylake Bank	St Bay	613 N 12th Ave	Sturgeon Bay	54235	743-8936		Posters dropped off by John Herlache		
Baylake Bank	Egg Harbor	34 W Maple St	Sturgeon Bay	54235	746-3980				
Baylake Bank	Egg Harbor	7842 State Hwy 42	Egg Harbor	54209	868-3871				
Baylake Bank	Ellison Bay	12046 Hwy 42	Egg Harbor	54209	854-2814				
Baylake Bank	Fish Creek	9405 Hwy 42	Egg Harbor	54209	868-3323				
Baylake Bank	Sister Bay	636 S Bay Shore Dr	Sister Bay	54234	854-2326				
Baylake Bank	Washington Is	217 Main Rd	Washington Isl	54246	847-2557				
Baylake Bank	Brussels	9679 State Hwy 57	Brussels	54204	825-7022				
Community Development	Marty Olejniczak				746-2900	communitydev@sturgeonbaywi.org			7/14
DC Trolley, Inc	AJ Frank				743-8734	ride@doorcountytrolley.com			7/14
DHFS/DDES/CII	Bill Kelsey				448-6682	kelsebp@dhfs.state.wi.us			7/14
Division of Vocational Rehabilitation	Judy Dewane	1300 Egg Harbor Rd	Sturgeon Bay	54235	743-7273	judy.dewane@dwd.state.wi.us			7/14
Door County Community Foundation	John Herlache	5258 Buffalo Ridge Tr	Sturgeon Bay	54235	743-7755	jn.herlache@yahoo.com	Posters dropped off by John		7/14
Door County Community Foundation	Jane Stevenson	421 Nebraska	Sturgeon Bay	54235	746-1786	janes@dcwis.com			7/14
Door County Community Programs	Joe Krebsbach	421 Nebraska	Sturgeon Bay	54235	746-2345	dcp@co.door.wi.us			7/14
Door County Dept. of Social Services	Roger Tepe	421 Nebraska	Sturgeon Bay	54235	746-2300	RTepe@co.door.wi.us			7/14
Door County Dept. Social Services	Joanne Ator	421 Nebraska	Sturgeon Bay	54235	743-2300	jator@co.door.wi.us			7/14
Door County Green Bay Shuttle & Taxi	Don Shusta				746-0500	dcgbs@dishmail.net			7/14
Door County Job Center	Pam Busch	1300 Egg Harbor Rd	Sturgeon Bay	54235	743-6915	pambusch@doorcountyjobcenter.org	Posted in Front Lobby		7/14
Door County Memorial Hospital	Steve Quade				743-5566	squade@dcmh.org	Posters dropped off by John Herlache		7/14
Door County Senior Resource Center	Bev Knutson				746-2545	bknutson@co.door.wi.us			7/14
Door County Teen Parent Program	Kathy Tellstrom				743-6955	kathyt@doorcountyfamilycenters.com			7/14
Door County Veterans Service	Scott McFarlane	421 Nebraska	Sturgeon Bay	54235	746-2226	smcfarlane@co.door.wi.us			7/14
Family Centers of Door County	Kathy Tellstrom	Duplicate person - see DC Teen Parent Program							7/14
Feed My People		204 N 14th Ave	Sturgeon Bay	54235	743-9053		Posters dropped off by Joe Miller		
First Baptist Church of Sister Bay	Diane Fardig				854-4704	countyq@charter.net			7/14
Golden Living Center/Dorchester	Paul Kenyon				743-6274	paul.kenyon@beverlycares.com			7/14
HELP of Door County	Barb Maskell				743-8785	barb@helpofdoorcounty.org			7/14
Ideal Services - owner	Mary Vig	3755 Cty Rd M	Sturgeon Bay	54235		creativesoulmm@sbcglobal.net			7/14

JAK's Place		820 Egg Harbor Rd	Sturgeon Bay	54235	818-0525			
Lake Side Surgical		1843 Michigan St	Sturgeon Bay	54235	746-1060		Posters dropped off by John Herlache	
Lakeshore CAP	Noel Ryder				686-8705	nryder@lakeshorecap.org		7/14
League of Women Voters	Barb Graul					tgraul@sbcglobal.net		7/14
Medi-Vans	Steve Rosenbaum	1846 Industrial Drive	Green Bay	54302	465-4488	steve@medivans.com		
Memory Care Connections	Christy Wisniewski				493-0339	memorycare@doorcountyfamilycenters.com		7/14
Mr G's Supper Club			Sturgeon Bay				Poster dropped off by Joe Miller 8/14	
Neighbor to Neighbor	Sandi Blevins				743-7800	sblevins@neighbor-to-neighbor.org		7/14
Northeast Wisconsin Technical College	Robert Loss					robert.loss@nwtc.edu		7/14
Northern Door Christian Community	Bill Wolff				839-2367	wrwolff@yahoo.com		7/14
Older Adult Services/Family Centers of Door County	Sue DeKelper	1487 County Trunk DK	Brussels	54204		sue@doorcountyfamilycenters.com		7/14
Parish Nurse	Mickey Fellows				743-1231	mickdf@charter.net		7/14
Planning Department	Mariah Goode				746-2323	mgoode@co.door.wi.us		7/14
Planning Department	Becky Kerwin				746-2327	rkerwin@co.door.wi.us		7/14
Private Citizen	Betty Carstens	500 9th Ct., Apt 221	Sturgeon Bay	54235	746-9806			
Private Citizen	Joe Miller	P. O. Box 92	Baileys Harbor	54202	839-9783	joeandnancy@dcwis.com		7/14
Private Citizen	Jean Engelke	1113 Hillcrest Rd	Sister Bay	54234		jeanengelke@charter.net		7/14
Private Citizen	Nancy Taylor					tylrmrv21@aol.com		7/14
Scandia Village Good Samaritan	Dave Boock				854-2317	dboock@good-sam.com		7/14
Seaquist Orchards Inc		4399 Cty Rd E	Egg Harbor	54209	868-2883		Poster dropped off by Joe Miller 8/14	
Senior Services Advisory Committee	Michael Brecke	St. Paul Lutheran Church			854-9966	brecketitterington@dcwis.com		7/14
Service Cab Taxi	Karen Charnetski				743-1979	dudleydoright@charter.net		7/14
St. Joesph Retreat		3035 Obrien Rd	Baileys Harbor	54202	839-2391		Posters dropped off by Mary Fellows	
St. Peter & Pauls Church		4767 E Dunn Rd	Sturgeon Bay	54235	743-4842		Put in bulletin.	
Stella Maris Catholic Parish		7710 Hwy 42	Egg Harbor	54209	868-3241		Posters dropped off by Joe Miller	
Sunshine House Inc.	Pete Bosman				743-7943	pjbosman@doorpi.net		7/14
Sunshine House Inc.	Paul Kok				743-7943	prkok@doorpi.net		7/14
Trinity Lutheran Church	Frank Maxwell	Wash. Island (C 839-5191)			847-2341	fmaxwell@dcwis.com		7/14
United Methodist Church of Sturgeon Bay		836 Michigan St	Sturgeon Bay	54235	743-3241		Poster dropped off my Amy Kohnle.	
United Way of Door County	Amy Kohnle	PO Box 223	Sturgeon Bay	54235	746-9645	unitedwaydc@itol.com		7/14
United Way of Door County	Will Oakley				743-5302	wmoakley@charter.net		7/14
US Post Office			Baileys Harbor				Poster dropped off by Joe Miller	
US Post Office			Fish Creek				Poster dropped off by Joe Miller	
UW- Extension	Rob Burke	421 Nebraska	Sturgeon Bay	54235	746-2260	robert.burke@ces.uwex.edu		7/14
Village of Ephraim	Diane Kirkland	PO Box 138	Ephraim	54211	P:854-5501 F:854-5521	dkirkland@ephrain-wisconsin.com		7/14
Women's Employment Project Inc	Mavis Arnold	1300 Egg Harbor Rd	Sturgeon Bay	54235	743-6915	marnold@doorcountyjobcenter.org	Posted in Front Lobby & sent to all staff	
YMCA, Fish Creek							Poster dropped off by Joe Miller	
YMCA, Sturgeon Bay	Dan Powell				743-4949	dpowell@doorcountymca.org		7/14
YMCA, Sturgeon Bay	Cindy Weber		45		743-4949	cweber@doorcountymca.org		7/14

Appendix D
Door County Meeting – Agenda

**DOOR COUNTY
PUBLIC/HUMAN SERVICES TRANSPORTATION
COORDINATION ASSESSMENT MEETING**

Date: August 21, 2008

Location: Sturgeon Bay, WI

Time: 2:00 pm – 4:00 pm

AGENDA

Welcome and Introductions	2:00 pm to 2:10 pm
Overview and Purpose of the Meeting	2:10 pm to 2:25 pm
County Coordination Assessment Exercise	2:25 pm to 3:00 pm
Development of the County Action Plan	3:00 pm to 3:30 pm
Approval of County Projects	3:30 pm to 4:00 pm
Adjourn	4:00 pm

Facilitated by:

Jim Van Laanen
Regional Transportation Planner
Bay-Lake Regional Planning Commission
(920) 448-2820
jvanlaanen@baylakerpc.org

Appendix E

Door County Meeting - Flyer

Door County Transportation Coordination Meeting



Please Attend

A Door County transportation Coordination meeting will be held to review a list of transportation program projects and to conduct a county assessment of public transit human services transportation coordination.

Date: August 21, 2008

Time: 2:00 PM- 4:00 PM

**Location: Door County Senior Resource Center
832 N 14th Avenue in Sturgeon Bay**

For information about the meeting please call Roger Tepe, County of Door, Department of Social Services at (920) 746-2300.

If you need transportation assistance to the meeting, please call Door-Tran at (920) 743-9999 or (877) 330-6333.

Appendix F
Notice of Public Meeting

A meeting will be held on August 21, 2008 from 2:00 PM until 4:00 PM at the Door County Senior Resource Center, 832 N 14th Avenue, Sturgeon Bay, Wisconsin, 54235 to review and approve a list of Federal projects for the elderly, persons with disabilities, and employment-related transportation programs. The meeting will also include the completion of a county assessment on public transit and human services transportation coordination from all transportation providers and stakeholders in attendance.

This meeting and the plan that will be derived from it will maintain Door County's eligibility for Federal grants for the provision of transportation programs and services to the county's elderly, disabled and low income citizens.

Anyone that is unable to attend the meeting but would like to submit comments in advance may send them to: Jim Van Laanen, Transportation Planner, Bay-Lake Regional Planning Commission, 441 South Jackson Street, Green Bay, Wisconsin. Phone: (920) 448-2820 or E-Mail: jvanlaanen@baylakerpc.org before September 1, 2008..

Persons with disabilities who would like to attend the meeting and require accommodations should contact Pam Busch, Door-Tran Mobility Manager, Door County Transportation Consortium, 1300 Egg Harbor Road, Suite 124, Sturgeon Bay WI 54235. Phone: (920) 743-9999 or (877) 330-6333 or E-mail: pambusch@doorcountyjobcenter.org

EXHIBITS

Exhibit 1:

**Door County Transportation Consortium – Door-Tran, Inc
Grant Writing Committee Meeting Minutes 5/6/09**

Present: Pam Busch, Amy Kohnle, Paul Kok and Frank Maxwell.

Paul called the meeting to order at 10:05 a.m.

5311 – Roger Tepe, County of Door, continues to work on process for providers. Pam will email Roger to let him know that Paul and Pam are able to help when and if needed.

New Freedom Grant – Lisa Conard, Brown County Planning Commission requested budget information for the NF and WETAP grants for the TIP Project & Local Plan. In review of the 2008 Door County Coordinated Plan, it was found that projected budget numbers did not fit Door-Tran’s needs as it is growing and having difficulty with one staff person operating the office.

Committee reviewed needs for 2010 – 2014 and came up with the following projections:

2010 Projection for New Freedom Funding

Capital	\$57,600	Federal	\$14,400	Local	\$72,000	Total
Operating	\$46,750	Federal	\$46,750	Local	\$93,500	Total

(Operating includes additional part-time staff wkg 20 hrs/wk \$12/hr and increased voucher program use)

2011 Projection for New Freedom Funding

Capital	\$60,000	Federal	\$15,000	Local	\$75,000	Total
Operating	\$48,000	Federal	\$48,000	Local	\$94,000	Total

2012 Projection for New Freedom Funding

Capital	\$62,400	Federal	\$15,600	Local	\$78,000	Total
Operating	\$48,410	Federal	\$48,410	Local	\$96,820	Total

2013 Projection for New Freedom Funding

Capital	\$64,272	Federal	\$16,068	Local	\$80,340	Total
Operating	\$50,000	Federal	\$50,000	Local	\$100,000	Total

2014 Projection for New Freedom Funding

Capital	\$66,400	Federal	\$16,600	Local	\$83,000	Total
Operating	\$51,500	Federal	\$51,500	Local	\$103,000	Total

Pam will email Lisa with this information and email Jim Van Laanen, Bay Lakes Regional Planning Commission to see what will need to be done to amend the 2008 coordinated plan.

Meeting was adjourned at 11:30 a.m.

Bay-Lake Regional Planning Commission

Commission Members

Brown County

William Clancy
Toni M. Loch
Chris Swan

Door County

Paul DeWitt
Mariah K. Goode
Nomination Pending

Florence County

Edwin Kelley
Bruce Osterberg
Yvonne Van Pembrook

Kewaunee County

Mary Hanrahan
Brian Paplham
Charles R. Wagner

Manitowoc County

Donald C. Markwardt
Valerie Mellon
NyiaLong Yang

Marinette County

Alice Baumgarten
Cheryl R. Maxwell, Vice Chairperson
Mary G. Meyer

Oconto County

Donald A. Glynn
Thomas D. Kussow
Lois L. Trever, Sect./Tres.

Sheboygan County

James E. Gilligan, Chairperson
Mike Hotz
Ron McDonald

Wisconsin Department of Commerce

Nomination Pending

Staff

Mark A. Walter
Executive Director

Jeffrey C. Agee-Aguayo, AICP
Transportation Planner III

Tony D. Bellovary
GIS Coordinator

Richard L. Heath
Assistant Director/Principal Planner

Richard J. Malone
Office Accounts Coordinator

Angela M. Pierce
Natural Resources Planner II

Brenda L. Rehberg
Administrative Assistant

Brandon G. Robinson
Community Assistance Planner III

Luann Rudolph
Community Planner

Joshua W. Schedler
GIS Specialist

James J. Van Laanen
Transportation Planner III

Ker Vang
Community Planner